

Lords Group Trading plc (the Company)
Nomination Committee Terms of Reference

Constitution

The Nomination Committee (**Committee**) was constituted as a committee of the board of directors of Lords Group Trading plc (**Company**) (**Board**) at a meeting of the Board held on 24 January 2023 in accordance with the Articles of Association of the Company.

Terms of Reference

The Committee Terms of Reference have been approved by the Board and are set out below.

1. MEMBERSHIP

- 1.1. The Committee of the Company shall be appointed by the Board of the Company and shall consist of at least two members. The majority of the members of the Committee should be independent non-executive directors.
- 1.2. Appointments to the Committee shall be for a period of up to three years, which may be extended for two further three-year periods.
- 1.3. The Board of the Company shall appoint the chairperson for the Committee (**Committee Chair**) who should be either the chair of the Board (provided he is independent) or an independent non-executive director. The chair of the Board shall not chair the Committee when it is dealing with the matter of succession to the chairship. In the absence of the Committee Chair and/or an appointed deputy, the remaining members present at a Committee meeting shall elect one of themselves to chair the meeting.

2. SECRETARY

- 2.1 The Company Secretary (or their nominee) shall act as the secretary of the Committee.

3. QUORUM AND VOTING

- 3.1 The quorum necessary for the transaction of business shall be any two members of the Committee.
- 3.2 Each member of the Committee shall have one vote which may be cast on matters considered at the meeting. Votes can only be cast by members attending a meeting of the Committee.
- 3.3 The Committee Chair shall not have a casting vote.

4. FREQUENCY OF MEETINGS

- 4.1 The Committee shall meet not less than once a year and at such other times as the Committee shall determine.

5. NOTICE OF MEETINGS

- 5.1 Meetings of the Committee shall be summoned by the secretary of the Committee at the request of any of its members.
- 5.2 Unless otherwise agreed, notice of each meeting confirming the venue, time and date together with an agenda of items to be discussed shall be forwarded to each member of the Committee and any other person invited to attend not less than five working days prior to the date of the meeting. Supporting papers shall be sent to members of the Committee, and to other attendees as appropriate, at the same time.

6. MINUTES OF MEETINGS

- 6.1 The secretary shall prepare and circulate promptly minutes of the proceedings and resolutions of all Committee meetings, including recording the names of those present and in attendance.

7. DUTIES

The Committee shall:

- 7.1 regularly review the structure, size and composition (including the skills, knowledge, experience and diversity) of the Board and make recommendations to the Board with regard to any changes;
- 7.2 oversee and support succession planning in relation to such below Board level senior management roles as may be agreed or directed by the Board from time to time;
- 7.3 ensure that there is a robust process in place for the orderly appointment of new directors to the Board and senior management positions;
- 7.4 as part of its succession planning responsibilities, the Committee shall ensure that appropriate contingency plans are developed to address the loss or prolonged absence of key senior management colleagues on short notice;
- 7.5 give full consideration to succession planning for directors and other senior executives in the course of its work, taking into account the challenges and opportunities facing the Company, and what skills and expertise are therefore needed on the Board in the future;
- 7.6 be responsible for identifying and nominating for the approval of the Board, candidates to fill board vacancies as and when they arise;
- 7.7 before appointment is made by the Board, evaluate the balance of skills, knowledge, experience and diversity on the Board, and, in the light of this evaluation prepare a description of the role and capabilities required for a particular appointment. In identifying suitable candidates the Committee shall:
 - (i) consider using open advertising or the services of external advisers to facilitate the search;
 - (ii) consider candidates from a wide range of backgrounds;
 - (iii) consider candidates on merit and against objective criteria;

- (iv) have due regard for the benefits of broad diversity on the Board, which may include (without limitation) gender, ethnicity, socioeconomic background, educational attainment and nationality;
 - (v) seek to ensure that the Company complies with any applicable legal, regulatory or governance code obligations with respect to diversity and composition of the Board and take into account the published voting policies of the Company's major shareholders and significant proxy voting advisors;
 - (vi) ensure that appointees have enough time available to devote to the position;
- 7.5 for the appointment of a Board chair, the Committee should prepare a job specification, including the time commitment expected. A proposed chair's other significant commitments should be disclosed to the Board before the appointment and any changes to the chair's commitments should be reported to the Board as they arise;
- 7.6 prior to the appointment of a director, the proposed appointee should be required to disclose any other business interests that may result in a conflict of interest and be required to report any future business interests that could result in a conflict of interest;
- 7.7 keep under review any authorisations granted by the Board in connection with directors' conflicts of interest;
- 7.8 keep under review the leadership needs of the organisation, both executive and non-executive, with a view to ensuring the continued ability of the organisation to compete effectively in the marketplace;
- 7.9 keep up to date and fully informed about strategic issues and commercial changes affecting the Company and the market in which it operates;
- 7.10 review the results of the Board performance evaluation process that relate to the composition of the Board;
- 7.11 review annually the time required from non-executive directors. The performance evaluation should be used to assess whether the non-executive directors are spending enough time to fulfil their duties;
- 7.12 agree with the Board the Company's policy on diversity and inclusion;
- 7.13 work and liaise as necessary with other Board committees.

The Committee shall also make recommendations to the Board concerning:

- 7.14 formulating plans for succession for both executive and non-executive directors and in particular for the key roles of Chair of the Board and Chief Executive.
- 7.15 suitable candidates for the role of senior independent director (where the Company has a formally designated senior independent director);
- 7.16 undertake skills mapping for the Board on a periodic basis and, as the Company and the environment in which it exists evolves, regularly review any skills gaps on the Board and any training needs associated therewith and make recommendations to the Board in relation thereto;

- 7.17 membership of the Audit, and Remuneration Committees, and any other board committees as appropriate, in consultation with the Chairs of those committees;
- 7.18 the re-appointment of any non-executive director at the conclusion of their specified term of office having given due regard to their performance and ability to continue to contribute to the Board in the light of the knowledge, skills and experience required;
- 7.19 the annual re-election by shareholders of any directors having due regard to their performance and ability to continue to contribute to the Board in the light of the knowledge, skills and experience required and the need for progressive refreshing of the Board;
- 7.20 any matters relating to the continuation in office of any director at any time including the suspension or termination of service of an executive director as an employee of the Company subject to the provisions of the law and their service contract; and
- 7.21 the appointment of any director to executive or other office;
- 7.22 ensuring that on appointment to the Board, non-executive directors receive a formal letter of appointment setting out clearly what is expected of them in terms of time commitment, committee service and involvement outside board meetings; and
- 7.23 such other matters as may be requested by the Board.

8. REPORTING

- 8.1 The chair of the Committee shall report to the Board on its proceedings after each meeting.
- 8.2 The Committee shall make whatever recommendations to the Board it deems appropriate on any area within its remit where action or improvement is needed.
- 8.3 The Committee shall produce a report to be included in the Company's annual report about its activities, the process used to make appointments and explain if external advice or open advertising has not been used. Where an external search agency has been used, it shall be identified in the annual report and a statement made as to whether it has any connection with the Company. The report should include a statement of the Board's policy on diversity, including gender, any measurable objectives that it has set for implementing the policy and progress on achieving objectives.
- 8.4 The Committee shall make available to shareholders these terms of reference by placing them on the Company's website.

9. AUTHORITY

- 9.1 The Committee is authorised by the Board to examine any activity within its terms of reference and is authorised to obtain, at the Company's expense, independent professional advice if it believes it necessary to do so.
- 9.2 A duly convened meeting of the Committee at which a quorum is present shall be competent to exercise all or any of the authorities, powers and discretions vested in or exercisable by the Committee.
- 9.3 The Committee is authorised to seek any information it requires from any employee or director (and request their attendance at a Committee meeting to present and/or take

questions), and all such employees or directors will be directed to co-operate with any request made by the Committee.

10. GENERAL

- 10.1 The Committee chair (or another appropriate member) shall attend the Annual General Meeting and be available to respond to any shareholder questions on the Committee's activities.
- 10.2 The Committee shall consider other duties determined by the Board from time to time.
- 10.3 The Committee shall have access to resources to carry out its duties, including access to the company secretary for assistance, as required.
- 10.4 The Committee shall be provided with appropriate and timely training, both in the form of an induction programme for new members and on an on-going basis for all members.
- 10.5 The Committee shall give due consideration to all applicable laws and regulations in particular the directors' duties contained in the Companies Act 2006, the QCA Corporate Governance Code, investor association guidance relating to board composition and the requirements of the London Stock Exchange's rules for AIM, as appropriate.
- 10.6 The Committee shall arrange for periodic reviews of its own performance and, at least annually, review its terms of reference to ensure it is operating at maximum effectiveness and recommend any changes it considers necessary to the Board for approval.

Last reviewed by the Board of Lords Group Trading plc on 23 January 2025